



**Adaptation of Agricultural Production Systems  
in Coastal Areas of Northwest Guinea-Bissau**

**Terms of Reference (ToRs)  
For Tender bids for the Procurement of 1 vehicle (4\*4 Pick-Up)**

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## 1 Introduction

Guinea-Bissau is a small West African coastal country with an area of 36,125 km<sup>2</sup> and an estimated population of 1.82 million, growing at a steady rate of 2.5%, of which 58% live in rural areas and about two-thirds are under 30 years of age. It is considered a Small Island Developing State (SIDS). The target areas in the Cacheu and Oio regions are characterised by a vast hydrological network, composed of large estuaries of the Cacheu and Mansoa rivers, determining the lifestyle of the inhabitants of the rural areas.

The mangrove area, which covers about 10% of the country, is the 2<sup>nd</sup> largest of its kind in Africa. Socio-economically, the targeted regions reflect the country's low Human Development Index score of 178 out of 189 (2019), characterized by high poverty rates, 79% in Oio and 64% in Cacheu, manifested in the form of poor access to decent housing, malnutrition, low quality in education, health and sanitation services. The lack of income generating opportunities further contributes to widespread poverty and life expectancy below 60 years of age, a rate well below the African average and significantly below the world average.

The main livelihood activities in Oio and Cacheu are based on the exploitation of natural resources through subsistence agriculture, livestock, fishing and cashew plantations.

Guinea-Bissau has been facing great stability challenges which hinder the availability of capital and institutional confidence to attract bilateral/multilateral financing. Its lagging development opens possibilities for a paradigm shift by supporting efforts to increase the population's adaptive capacity and climate resilience.

## 2 Project Information

The Sahara and Sahel Observatory (OSS) as the GCF Accredited Entity and acting as the Implementing Entity, Ajuda de Desenvolvimento de Povo para Povo Guinea-Bissau (ADPP-GB) acting as Executing Entity, in collaboration with the Ministry of Environment, Biodiversity and Climate Action of the Republic of Guinea-Bissau (MoEBCA), are executing the "**Adaptation of Agricultural Production Systems in Coastal Areas of Northwest Guinea-Bissau – APICA GNB**" Project, financed by the Green Climate Fund (GCF).

### 2.1 General Objective

The overall objective of the project is to "enhance the climate-resilience of livelihoods and food security of the most vulnerable populations in Oio's and Cacheu's coastal areas".

### 2.2 Project Objectives

The project aims to "benefit the most vulnerable populations with increased climate resilient sustainable development" through actions that address the GCF Adaptation Outcome Areas, specifically:

- "Increased resilience and enhancing the livelihoods of the most vulnerable people, communities and regions;" and
- "Increased resilience of health and well-being, and food and water security".

The project specifically addresses

- I. The high levels of climate vulnerability in rural coastal communities, and the high vulnerability of a very

poorly developed and organised agricultural sector.

- II. The lack of knowledge, capacity and robust monitoring systems related to Climate Change, its impacts and adaptation options; and
  - III. The extent and limited adoption of climate resilient agricultural and livelihood practices.
- Three interlinked project components directly address these key priorities, which are identified in national programmes and policies on adaptation.

## 2.3 Target Areas

The project will be implemented in the regions of Cacheu (northwest) and Oio (central-north) - covering the coastal areas, the estuary and the banks of the Cacheu and Mansaba rivers, as well as the Geba river in the north. It targets 17 communities in the Cacheu region and 17 communities in the Oio region.

## 2.4 The Project Components

The project Components are:

- C1. "Development of technical and institutional capacity of government and civil society";  
Specific Objective 1: Strengthened capacities and knowledge management to monitor and respond to climate risks related to water and agriculture in the Regions of Oio and Cacheu;
- C2. "Adaptation of water management to climate risks in coastal areas",  
Specific Objective 2: Sustainable management of coastal ecosystems leading to climate resilient communities in Oio and Cacheu;
- C3. " Building the resilience of farming communities to CC";  
Specific Objective 3: Improved climate resilient living conditions, and food and water security of the most vulnerable populations in coastal communities of the Oio and Cacheu Regions.

# 3 Invitation of the tender bids

Development Aid from People to People Guinea-Bissau (DAPP-GB), intends to procure **one Car (4\*4 Pick-Up)**. ADPP-GB/APICA GNB therefore invites interested organizations, companies and individuals to express interest through submission of comprehensive and competitive bids for the supply of the car.

## 3.1 Bidder's Information

All prospective bidders are required to take note of the information below and use it accordingly.

## 3.2 Eligibility

This tender is open to all suppliers whether it is a company, firm or individuals as long as specification set out in this document are met. All interested bidders have the right to bid.

### 3.3 Supplying period and place

All successful suppliers will supply the Car (4\*4 Pick-Up) within **60 days** counting after the signing of contract; therefore, all interested suppliers submitting should have the Car (4\*4 Pick-Up) in stock or should be ready to supply within the stated period.

### 3.4 Certification and Supply of Goods

The Car (4\*4 Pick-Up) supplied to the ADPP-GB/APICA GNB project will be accepted upon production of supporting documents from reputable governing bodies in Guinea-Bissau; however, ADPP-GB/APICA GNB reserves the right to conduct further assessment/certification of the Car (4\*4 Pick-Up) if need arises. However, the APICA GNB Project staffs have to acknowledge receiving the goods in a desirable condition through signing of a delivery note to be collected by the supplier from ADPP-GB/APICA GNB office.

The Car (4\*4 Pick-Up) will be delivered at ADPP-GB/APICA GNB's office in Bissau and the successful bidder will cater for the costs of delivering the Car (4\*4 Pick-Up); therefore, prices to be quoted must include the costs for delivering.

## 4 Instructions to bidders

All Bidders shall be required to satisfy the following qualification requirements.

### 4.1 Tender document

All bidding firms or individuals must have proper business registration certificates from appropriate government authorities and evidence of tax compliance. These **MUST** be attached in the bid document.

### 4.2 Professional and Technical Capacity

The applicants must have the following:

- The Fiscal Identification Number as a mandatory for the selection of the suppliers;
- Submit a tax clearance certificate (issued within 3 months) that specifies the company's category or tax regime (standardized/simplified) and proof of tax compliance;
- Conducted similar supply business for a period of not less than two (2) years for respected organizations
- Performed similar supplying business for the period of not less than two (2) years to reputable organizations.
- Must attach at least two trade references that they have had direct business with within the past.
- Must be established locally or internationally, with a permanent presence in Guinea-Bissau or the sub-region, and must provide reliable after-sales service.

### 4.3 Physical and postal business address

Applicants must operate from physical business premises where they can easily be located. They also should

provide their postal addresses, telephone numbers and e-mail addresses where applicable. ADPP-GB/APICA GNB reserves the right to conduct a supplier location verification exercise to verify the existence of the supplier/service provider.

#### **4.4 Car (4\*4 Pick-Up)**

The supply that will be awarded contract will be asked to submit copies of valid certificates from relevant certifying organizations. ADPP-GB reserves the right to further verify the credibility of the certificates.

#### **4.5 Quantity and Expecification**

Supply of one (1) 4x4 pick-up vehicle with open cabin, meeting the following minimum requirements:

- 4 doors (double cabin);
- 4-cylinder diesel engine;
- Power 16/17 CV or more;
- Manual transmission 5/6 gears;
- Reservoir of 130 liters or more;
- R16 tires;
- R16 steel wheels;
- Hydraulic steering;
- ABS-Airbag driver and passenger;
- Glass in windows and doors;
- Air-conditioned;
- Electric window lift;
- Passenger spaces 5 or more;
- Reinforced suspension;
- Reinforced Bumper
- Radio CD, USD port, Bluetooth;
- Side stirrups;
- Pre-signaling triangle;
- Fire extinguisher;
- Emergency key cases;
- First aid kit cases
- Minimum guarantees of 1 years or more.

#### **4.6 Pricing**

Successful bidder shall deliver the vehicle to the designated site. The price shall include all transportation, customs clearance, and final delivery to the buyer's office in Bissau. The financial proposal must clearly show the amount of taxes payable.

#### 4.7 Payment

The supplier will be paid within 30 days from date of receipt of all the necessary payment documents i.e. supplier invoices and as well as authenticated delivery notes and certificates where applicable.

#### 4.8 Evaluation Criteria

Applications will be evaluated based on:

- **40%** Technical expertise
- **25%** Relevant experience
- **25%** Proposed methodology
- **10%** Financial proposal

#### 4.9 Deadline for submission

Applications should be sent to [apica.hr@adpp-gb.org](mailto:apica.hr@adpp-gb.org)/[apica.logistica@adpp-gb.org](mailto:apica.logistica@adpp-gb.org)/ [gerente.eco.adm@adpp-gb.org](mailto:gerente.eco.adm@adpp-gb.org).

Alternatively, can be submitted in closed envelope, indicating the reference to the supply applied and delivered to the office of ADPP-GB/APICA GNB, located at Av. dos Combatentes da Liberdade da Pátria, Bairro Internacional, Rua 4 S/N-Bissau, no later than **25/03/2026**.

For further inquiries, please contact:

WhatsApp: (+245) 95 574 36 09 / 95 698 46 50 or

Email: [apica.hr@adpp-gb.org](mailto:apica.hr@adpp-gb.org) / [apica-coordenador@adpp-gb.org](mailto:apica-coordenador@adpp-gb.org)